

Finance Policy

Definition

The management and distribution of all funds that are attributed to the school and are collected through the school community.

Rationale

St William's is a Catholic school community committed to ethical, transparent and accountable financial transactions.

Values

- Our Catholic Christian tradition
- Dignity and Justice for all
- Catholic Christian community
- High quality learning
- Collaboration and subsidiarity
- Creativity
- Stewardship
- A mutual accountability

(see p.14 SRF 2007-2011)

Policy

St William's School is committed to providing high quality learning and teaching for all children. These experiences include the use of a variety of resources, as well as camps, excursions and extra curricula activities. They must be provided within the school budget that respects the different financial positions of the families with children enrolled at St William's.

Consequences

Guidelines and procedures are in place for the following and will be monitored by the finance committee as per the Strategic Renewal Framework.

Procedures

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| ▪ BCE budgeting procedures | ▪ Use of grounds |
| ▪ School budget | ▪ Curriculum |
| ▪ Levies | ▪ Excursions |
| ▪ Donations | ▪ Tuck shop |
| ▪ Maintenance | ▪ Uniform shop |
| ▪ Grants – application and acquittal procedures | ▪ Charities |
| ▪ Building and equipment | ▪ Concessions |
| ▪ P&F | ▪ Overseas students |
| ▪ Setting of school fees | ▪ Building program |
| ▪ Fundraising | ▪ Money collection |
| ▪ Purchasing procedures | ▪ Annual audit |
| ▪ PD | ▪ Staffing |
| | ▪ Donations |